

Bid Number: 40003-06072

Date: May 3, 2006

BOSSIER PARISH COMMUNITY COLLEGE  
PURCHASING DEPARTMENT  
6220 East Texas Street  
Bossier City, LA 71111  
(318) 678-6032

INVITATION FOR BID: Sealed bid, subject to the conditions herein stated and attached hereto, will be received at this office until May 25, 2006 @ 2:00 P.M.CST and then publicly opened for furnishing the items and/or services as described below for Bossier Parish Community College.

DESCRIPTION  
PROVIDE AUDIO VISUAL SUPPLIES  
AS PER ATTACHED SPECIFICATIONS

**PLEASE FILL IN ALL BLANK SPACES**

Terms will be \_\_\_\_\_ and shipment will be received within \_\_\_\_\_ days after receipt of order

In compliance with and subject to the conditions thereof, the undersigned offers and agrees if this bid be accepted within 30 days from date of opening to furnish any or all of the items (or sections) at the price set opposite each item (or section).

Vendor Name	Signature of Authority (Re:L.R.S. 39:1594)
Address	Title
City, State, Zip	Tax Identification Number
Telephone Number	Fax Number
	Date

ACCEPTANCE/AWARD

\_\_\_\_\_  
Date of Award and Execution

Recommendation: \_\_\_\_\_

Approved: \_\_\_\_\_

Gayle Doucet  
Director of Purchasing

## INSTRUCTIONS TO BIDDERS

### 1. Bid Forms

All written bids, unless otherwise provided for, must be submitted on, and in accordance with, forms provided, properly signed. Bids submitted in the following manner will not be accepted.

1. Bid containing no signature indicating intent to be bound;
2. Bid filled out in pencil; and
3. Bid not submitted on the state's standard forms.

Bids must be received at the address specified in the Invitation for Bids prior to bid opening time in order to be considered. Any bid received after bid opening time will be retained in bid file unopened. Telegraphic and fax alterations to bids received before bid opening time will be considered provided formal bid and written alteration have been received and time-stamped before bid opening time.

### 2. Special Envelope

Ensure consideration, all bids should be submitted in the special bid envelope if furnished for that purpose. In the event bid contains bulky subject material, the special bid envelope should be firmly affixed to the mailing envelope.

### 3. Prices

The bidder must state the prices (written in ink, in figures) for which he proposes to furnish each item and shall show the total extended amount for each based on the quantities shown. In case, however, of conflict between the unit price and the extended amount, the unit price shall govern. Unit prices should be inclusive of any freight charges.

### 4. F.O.B.

Bid should be FOB Destination/Agency, title passing upon acceptance of merchandise. Failure to comply with this requirement may disqualify your bid.

### 5. Standard of Quality

Any product or service bid shall conform to all applicable Federal and State laws and regulations and the specifications contained in the IFB. Unless otherwise specified in the IFB, any manufacturer's name, trade name, brand name, or catalog number used in specifications is for the purpose of describing the quality level and characteristic required. Bidder must specify the brand and model number of the product offered in this bid. Bids not specifying brand and model number shall be considered as offering the exact products specified in the IFB.

### 6. Descriptive Information

Bidders proposing an equivalent brand or model should submit with the bid information (such as illustrations, descriptive literature, technical data) sufficient for BPCC Purchasing to evaluate quality, suitability, and compliance with the specifications in the IFB. Failure to submit descriptive information may cause bid to be rejected. Any change made to a manufacturer's published specifications submitted for a product shall be verifiable by the manufacturer. If item(s) bid do not fully comply with specifications (including brand and/or product number), bidder must state in what respect the item(s) deviate. Failure to note exceptions on the bid form will not relieve the successful bidder(s) from supplying the actual products requested.

### Manufacturer's Numbers and Trade Names

Where manufacturer's product is named or specified, it is understood that "or equal" shall apply, whether stated or not. Such name and number is meant to establish the standard, type, quality, style, etc. BPCC shall be the sole judge as to whether or not the equipment/supply offered is equal to that specified.

7. Bid Opening

Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined 72 hours after request is made. Information pertaining to completed files may be secured by appointment only to the Purchasing Dept. at BPCC. Written bid tabulations will not be furnished. Copies will not be furnished.

8. Award

Award will be made to the lowest responsible bidder, taking into consideration the quality of the products to be supplied, their conformity with specifications, the purposes for which they are required, and the time for delivery. Bossier Parish Community College reserves the right to award items separately, grouped or on an all-or-none basis and to reject any or all bids and to waive any informalities.

9. Purchase Order

If any bid or bids are accepted, an initial purchase order or orders for the entire number of units or part thereof, will be issued not later than thirty (30) days after receipt of bids by the Owner to the lowest bidder offering products which, in the opinion of the College, meet the requirements of these specifications.

10. Conditions of Purchase Orders

We will not in any manner be responsible for goods delivered or work done for our account without a written order. No allowance for boxing or crating. If you cannot fill order as directed, return for advice. Quantities in excess of the order may be returned or held subject to shipper's order, expense and risk. By accepting the order you hereby warrant that the merchandise to be furnished hereunder will be in full conformity with the specifications, drawing or sample and agree that this warrant shall survive acceptance of the merchandise and that you will bear the cost of inspecting merchandise rejected.

11. Inspection and Acceptance

Upon delivery of each item to the Agency, inspection of the item will be made by Bossier Parish Community College, or their representative, at the point of delivery, or in special cases, at point of origin. Acceptance of the item will be made after inspection determines that all requirements of the specifications and the proposal have been met.

12. Reject

All rejected goods will be at seller's risk and expense, subject to seller's prompt advice as to disposition. Unless otherwise arranged all rejected goods will be returned and charged back including all transportation and handling costs. All packages must reflect the BPCC purchase order number or it will be refused and returned at vendor's expense.

13. Payment Terms

Cash discounts for less than 30 days or less than 1% or greater than 5% will be accepted, but will not be considered in determining awards. On indefinite quantity terms contracts, cash discounts will be accepted and taken but will not be considered in determining awards. Bids containing "payment in advance" or "COD" requirements may be rejected. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later. Invoices shall be submitted to: Bossier Parish Community College, Accounts Payable, 2719 Airline Drive North, Bossier City, LA 71111, attn: Arlene Hanson. We must pay from ORIGINAL, ITEMIZED invoices as required by the State Legislative Auditor.

14. U.S. Taxpayer Identification Number

Enter your taxpayer identification number in the appropriate space on the Specifications and Bid Form Page. For individuals and sole proprietors, this is your social security number. For other entities, it is your employer identification number. PAYMENT CANNOT BE PROCESSED WITHOUT YOUR TAX I.D. NUMBER.

15. Taxes

The State is exempt from sales/use tax. Vendor is responsible for including all applicable taxes in the bid price.

16. New Products

Unless specifically called for in the IFB, all products for purchase must be new, never previously used, and the current model and/or packaging. No remanufactured, demonstrator, used or irregular product will be considered for purchase unless otherwise specified in the IFB. The manufacturer's standard warranty will apply unless otherwise specified in the IFB.

17. Contract Renewals

Upon Agreement of Bossier Parish Community College Purchasing and the contractor, an open-ended requirements contract may be extended for 2 additional 12-month periods at the same prices, terms and conditions. In such cases, the total contract term cannot exceed 36 months.

18. Contract Cancellation

Bossier Parish Community College reserves the right to cancel a contract with thirty (30) days written notice.

19. Default of Contractor

Failure to deliver within the time specified in the bid will constitute a default and may cause cancellation of the contract. Where the Bossier Parish Community College Purchasing has determined the contractor to be in default, BPCC Purchasing reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.

20. Davis Bacon Act

The Davis-Bacon Act, United States Code, Title 40, Chapter 3, Section 276(a) requires all laborers and mechanics employed by contractors and subcontractors who work on construction projects financed by federal assistance to be paid wages not less than those established by the Secretary of Labor for the locality of the project when required by federal grant program legislation.

21. Order of Priority

In the event there is a conflict between the Instructions to Bidders or General Conditions and the Special Conditions, the Special Conditions shall govern.

22. Applicable Law

All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.

23. EEOC COMPLIANCE

By submitting and signing this bid, bidder certifies that he agrees to adhere to the mandates indicated by Title VI and VII of the Civil Rights Act of 1964, as amended; The Vietnam Era Veteran's Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246, as amended; and The Americans with Disabilities Act of 1990. Bidder agrees to keep informed of any compliance with all federal, state and local laws ordinances and regulations which affect his employees or prospective employees.

24. Standard Preference

A. In accordance with Louisiana Revised Statutes 39:1595, a preference not to exceed 10% may be allowed for paper and paper products manufactured or converted in Louisiana of equal quality. For paper supplied in wrapped reams, each carton and each individual ream shall be clearly labeled with the name of the manufacturer or converter and the location within Louisiana where such paper is manufactured or converted. For paper and paper products supplied in bulk or in other forms, the smallest unit of packaging shall be clearly labeled with the name of the manufacturer or converter and the location within Louisiana where such paper or paper product is manufactured or converted.

Do you claim this preference? Yes \_\_\_\_\_

Specify Item Number(s): \_\_\_\_\_

Name and location within Louisiana where such paper or product is manufactured or converted \_\_\_\_\_

B. A preference may be allowed for products manufactured, produced, grown, or assembled in Louisiana of equal quality.

Do you claim this preference? Yes \_\_\_\_\_ Specify Item Number(s) \_\_\_\_\_

Specify location within Louisiana where this product is manufactured, produced, grown or assembled \_\_\_\_\_.

If so, do you certify that at least fifty percent (50%) of your Louisiana business workforce is comprised of Louisiana residents? Yes \_\_\_\_\_ No \_\_\_\_\_

(Note: If more space is required, include on separate sheet. Failure to specify above information may cause elimination from preferences).

25. Scope of Contract

Furthermore submittal of any terms and conditions contrary to those of the State of Louisiana may cause your bid to be rejected. By signing this form, terms and conditions which may be included in your bid are nullified, and the contractor agrees that this contract shall be construed in accordance with and governed by the laws of the State of Louisiana.

\_\_\_\_\_  
(Members of firm or person authorized to sign bids for corporation)

**BIDDERS MUST SIGN IN INK**

**IMPORTANT**

**Signature Authority: In Accordance with L.R.S. 39:1594 (Act 121), the person signing the bid must be:**

1. **A current corporate officer, partnership member of other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the Secretary of State; or**
2. **An individual authorized to bind the vendor as reelected by an accompanying corporate resolution, certificate or affidavit; or**
3. **An individual listed on the State of Louisiana Bidder's Application as authorized to execute bids. By signing the bid, the bidder certified compliance with the above.**

**WE ARE AN EQUAL OPPORTUNITY COLLEGE**

**BID FORM**

**Bossier Parish Community College**

**Audio Visual Supplies**

**Bid Number: 40003-06072**

**Bid Date: May 25, 2006**

<b><u>Item</u></b>	<b><u>Description</u></b>	<b><u>Quantity</u></b>	<b><u>Unit Price</u></b>	<b><u>Extended Price</u></b>
1.	ETC Express 48/96 light board Or equal Preset-style operation 600 cues 500 groups X/Y trackpad controller Moving light patch LTP channels Preset Focus 16-bit fades Ten pages of 24 submasters Two timed/manual fader pairs Supports a single VGA monitor Supports dimmer doubling Supports ETCNet, ETCLink, and MIDI 192 channels 1,024 dimmers 48 channel two scene operation 96 channel single scene operation 192 channel preset memory operation	1 each	_____	_____
Quoting Model No. _____				
Manufactured By _____				

2. Altman Proline Fresnel 1K  
Tungsten light hanging mount  
500, 750 or 1000 watts  
Medium bi-post G22  
Lens: 5.1" glass Fresnel  
Reflector: Polished spherical  
Aluminum  
Mounting: Pipe or C clamp, M12  
Thread  
Yoke: Steel tubular fork  
Cable: 3'  
Focusing: Worm gear, guide rods  
Rear mounted control knob  
Mfg. #Altman 1000LHM  
Or equal 6 each \_\_\_\_\_
- Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
3. ETC 450A Source Four Ellipsoidal  
w/U-ground or equal  
50 degree ellipsoidal (black)  
Parallel-blade U-ground connector  
Die cast aluminum construction  
115-240V, 50/60Hz  
Lamp: 750W maximum 8 each \_\_\_\_\_
- Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
4. Altman Sky Cyc Borderlight  
2 section horizontal  
1000 or 1500 watts per section  
Socket: Double ended  
Reflector: Peened specular aluminum  
Mounting: Pipe clamp  
Yoke: Extruded aluminum, 4 handles  
Rigid, flat steel ganging iron  
Cable: 3' in black fiberglass sleeving  
Mfg. Altman #SKYCYC02H or  
Or equal 2 each \_\_\_\_\_
- Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
5. Rosco Custom Made Steel Gobo  
Mfg. #CG1 or equal 6 each \_\_\_\_\_
- Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_

6. Altman 4 leaf barndoor set for Altman 1000L  
Mfg. #F5BD4 or equal 6 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
7. Altman Template for Drafting  
#P8138 or equal 20 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
8. Altman Full single scrim  
For 1000L, 575SE Fresnels  
7 3/4"  
Mfg. Altman #F5FS  
Or equal 12 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
9. Ushio HPL750/VX Lamp  
Mfg. Ushio 1003153 or equal 8 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
10. Mfg. GE #39190 GE EGR  
Lamp or equal 6 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
11. 6.25 x 6.25 gel frame  
Metal frame used to support  
Media in a luminaire 20 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
12. Safety cable – black 25 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
13. GE FFT Lamps  
Mfg. GE #33280 or equal 4 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_

14. Shure SM58S cardioid handheld  
Dynamic microphone with  
Switch  
Mfg. Shure #SM58S or equal 25 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
15. Digidesign mbox 2 factory bundle  
4 input/4 output (Analog and  
Digital)  
Hard Disc recording system  
With additional bundled  
Software for Mac OS X and  
Windows XP  
Mfg. Digidesign #  
99001724602 or equal 15 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
16. Pro Tec Clarinet Carrying  
Bag – Black  
Approx. size: 15.5" x 11" x 4.5"  
Closure clips  
Interior sheet music pockets  
Backside pocket  
ProTech #425003 or equal 5 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
17. Pro-Co Sound  
XLR Male to XLR female  
Stagemaster mic cable  
10 ft  
Mfg. Pro-Co Sound  
#SMM10 or equal 25 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
18. AKG table mounted scissor stand  
Mfg. AKG #KM2385  
Black 18 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_

19. Soundcraft Spirit 8-32 channel  
Console mixer  
8-bus live mixing  
FOH mixing  
Touring bands  
Venues and theatres  
32 channel frame size  
8 group busses  
8 stereo returns  
Mfg. spirit8-32 or equal 1 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
20. QSC RMX 850 Stereo power  
Amplifier 200W per channel  
Into 8 Ohms  
Mfg. QSC #RMX850 or equal 3 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
21. Yamaha YAS115V 500W  
Two-way passive PA  
Speaker with 15" woofer  
(single)  
Mfg. Yamaha #S115V  
Or equal 2 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
22. Yamaha SW215V Dual 15"  
Subwoofer  
Mfg. Yamaha #SW218V  
Or equal 2 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
23. Behringer CX3400 Super  
Super-X Pro stereo  
2-way/3-way or mono  
4-way high precision frequency  
Crossover with limiters  
Mfg. Behringer CX3400  
Or equal 1 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_

24. Raxxess 10sp slant economy  
Rack (black oak)  
Mfg. Raxxess #ERS10  
Or equal 2 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
25. Behringer Ultra Graph  
Pro Processor  
Mfg. Behringer #FBQ3102  
Or equal 2 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
26. Alesis 3630 compressor/limiter  
Dual mono/stereo  
Limiter with noise gates  
Mfg. Alesis #3630 or equal 1 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
27. Furman Enhanced power  
Coinditionr/light module  
Mfg. Furman #PLPLUSDII 1 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
28. Yamaha REV100 digital  
Reverb processor  
2 channels  
8 effect variations  
99 presets  
Mfg. Yamaha #REV100  
Or equal 1 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
29. Professional CD and CD-R/RW  
Player with MP3 decoder  
Mfg. Denon #DNC615 or equal 1 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_

30. Monster Cable speakon  
To speakon (500)  
Speaker cable – 50 ft  
Mfg. Monster Cable  
#600266 or equal 4 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
31. Comprehensive stereo phone  
1/4" male to stereo phone 1/4"  
Male cable – 10 ft  
Mfg. Comprehensive  
SPPSP10EXF or equal 10 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
32. Comprehensive stereo phone  
1/4" male to stereo phone 1/4"  
Male cable – 3 ft  
Mfg. Comprehensive  
SPPSP3EXF or equal 10 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
33. Hosa stereo phone male to XLR  
Female cable – 10 ft  
Mfg. Hosa #STX110F or equal 4 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
34. Comprehensive stereo phone male  
To XLR male cable -25 ft  
Mfg. Comprehensive  
XLRPSPS25EX or equal 4 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
35. Audio-Technica 3-pin  
XLR male to 3-pin XLR  
Female balance cable – 3 ft  
Mfg. Audio-Technica  
AT83143 or equal 6 each \_\_\_\_\_  
  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_

36. Horizon music state FN/BX  
24/MIC+4/XLR SENDS-100'  
Mfg. Horizon #S24X4100FF  
Or equal 1 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
37. Shure SM57-LC cardioid  
Instrument dynamic microphone  
Mfg. Shure #SM57LC or equal 10 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
38. Fostex AD12-1300 AC adapter for the  
Fostex FR-2 compact flash recorder  
Mfg. Fostex #AC121300 or equal 1 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
39. SanDisk 1 GB extreme III  
Compactflash card  
Mfg. SanDisk  
SDCFX3102490 or equal 1 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
40. CTA AA NiMH  
2400mAh batteries  
4-pack with 1-hour  
Charger (100/240v with car  
Adapter)  
Mfg. CTA #DC1HK24 or equal 1 each \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_
41. CTA AA NiMH  
Rechargeable batteries  
Mfg. CTA DB24AA  
Or equal 3 pkg/4 \_\_\_\_\_  
Quoting Model No. \_\_\_\_\_  
Manufactured By \_\_\_\_\_

F.O.B. Destination. The unit price of each item must be inclusive of freight charges in order to be considered for award.

Total  
Amount \_\_\_\_\_(Words)

\$ \_\_\_\_\_(Figures)

**BOSSIER PARISH COMMUNITY COLLEGE**

**BID RESPONSE FORM**

BIDDER'S NAME: \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
MAILING CITY STATE ZIP

SCOPE: FURNISH AUDIO VISUAL SUPPLIES AS PER BID #40003-06072

I/we do hereby acknowledge receipt of the following addenda (if any):

No. \_\_\_\_\_ Dated \_\_\_\_\_ No. \_\_\_\_\_ Dated \_\_\_\_\_

Bidder shall include the cost of transportation and handling in the unit price of item offered – F.O.B. Bossier Parish Community College, Bossier City, LA 71111.

If bidding other than the specified make and model, then the bidder should attach illustrations and descriptive literature of the item(s) offered to the bid response form for evaluation purposes.

Whenever brand name specifications or catalogue numbers are used to describe the standard of quality, performance and other characteristics, the use of such specifications shall not restrict unless otherwise specified, the submission of equivalent products.

Signature to the Bid Response Form shall be construed of acceptance of the Invitation to Bid in its entirety.

AUTHORIZED OFFICER: \_\_\_\_\_

(Signature)

(Print or Type Name)

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

